



Marina Coast Water District

Minutes Executive Committee Meeting

February 7, 2023

1. Call to Order:

The February 7, 2023 Executive Committee meeting was called to order at 6:32 p.m. by President Shriner. In attendance via Zoom teleconference were:

- Committee members: President Shriner and Vice President Cortez
- Staff: Remleh Scherzinger, Roger Masuda, and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There were no comments made.

3. Approve the Draft Minutes of the January 10, 2023 Meeting:

President Shriner made a motion to approve the minutes of January 10, 2023. Vice President Cortez seconded the motion. The minutes were approved by a vote of 2-Ayes (Cortez, Shriner), 0-Noes, and 0-Absent.

4. Discuss the Draft Agenda for the February 21st Board Meeting:

Mr. Scherzinger reviewed the draft agenda for the February 21st Board meeting with the Committee members. The Committee requested to move the 2022 Year in Review to March, and the Brown Act training, to include cell phone use and social media, to March as well.

5. General Manager Update:

Mr. Scherzinger noted the following:

- Mr. Scherzinger stated that he is waiting for a sample of categorized check register and staff is working on that they feel should be categorized. He noted that it would come back to this Committee for further direction.
- Director Imamura met with the Department Heads and received an overview of the District. His next meeting will be to receive a budget overview.
- Staff is finishing up on the CIP Tool and test driving it to make sure everything is working well.
- Staff is looking into CD investments to procure a 5% interest rate.
- An HR module is being implemented in Springbrook.
- Ms. Lagasca has begun working on the budget and involving the Department Heads.
- Started negotiations with the Employee Association and Teamsters.
- The draft Strategic Plan is in hand and will be sent to the President and Vice President for review.

6. Identify Agenda Items for the Next Committee Meeting:

No additional items were suggested.

7. Committee Member Comments:

President Shriner commented that she spoke with someone regarding the Blue Zones Project and is looking forward to them presenting to the Board in March. Vice President Cortez verified that the special meeting on Saturday, February 11th would begin at 9 a.m.

8. Adjournment:

Meeting adjourned at 6:58 p.m.